



*Minutes of meeting 25 November 2025*

**ATTENDEES:** Anne Fletcher, Anissa de Vos, Maya Hogarth, Vanessa Potter, Fiona De Garis, Mel Brady

1	Opening and welcome.	
2	Apologies- P. Hughes, N. Marino, A. Mayne, V. Clauws, M. Nieuwenhuyze	
3	Confirmation of agenda. The Council confirmed the agenda.	Noted: F. De Garis Seconded: v. Potter
4	Disclosure of Interest - The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda	
5	Correspondence in	No Correspondence
6	M. Brady presented to the Council the minutes of the 2 September 2026 meeting for approval. The Council endorsed the minutes of the previous meeting as complete and accurate.	Noted: A. de Vos Seconded: V. Potter
7	<p>Actions arising from the previous meeting.</p> <ul style="list-style-type: none"> <li>Community Survey – the parent survey from the parent night had 36 responses. Most responses are in line with what we perceived. Q3 dovetails to most of school values, motto and PBIS. Hard to get an accurate reading on the low responses. Discussion was about what to do to get the responses up for 2026. Incentive the students with a 70% + class uptake, use the new national survey, add additional question about what year your child is in. This might help if there is confusion about a particular question and across the whole year level that can have further focus.</li> <li>Community Police involved for photo at assemblies understanding – M Brady could not get community policing to attend. Discussion was had that there has been less concerns who unauthorised photo taking, seem to be listening and understanding the message. Great to see photo opportunities available at the disco and carnival days. Will keep the reminders up, with Anne/Bec making the announcements at larger events, the students doing the assemblies.</li> <li>Third Party permissions – form already to go for 2026. Will be sending out to all parents in the new year.</li> </ul>	
8	Community Member – Anne to ask Benn Gladden from Youthcare and Jaysen de San Miguel the Mayor of City of Bunbury. Discussion was had to possibly change day of board meeting to accommodate the Mayor as most chamber meetings are held on Tuesdays.	
9	2025 Annual Report Draft presented to board members. Discussion about layout and content.	Email board members with final draft before next meeting.
10	ESAT submitted, Review on 27 November. Anne explained and showed the ESAT submission. Thanked members who would be attending on the review day to talk to the panel	
11	Planning and Workforce 2026- Anne discussed how there was quite a few staff leaving with new staff potentially joining us, couldn't confirm any at this stage. Student numbers where looking about the same for next year 290. Higher number of Kindy enrolments for next year at 35. Discussed possible class structures with the how and why explained.	
12	Open meeting 2026 agenda suggestions. Discussion. Marketing to come meet the board members old and new and why they joined, how is the curriculum different from when you were at school?, Wine, cheese and chocolates, talk about social media changes that are taking effect 10 Dec 2025, Welcome to new board members	
13	P&C – Christmas raffle is underway, blurb ready for annual report and for	

	<p>celebration night. Asked P&amp;C to list their donors and what has been fundraised for/spent.</p> <p>F. de Garis has offered tickets to a show in January as part of the raffle prize.</p>	
14	<p>Other Business – Yr 6 Graduation Tuesday 16 Dec, yes to school board presenters, yea to available M. Hogarth, F. de Garis, A. De Vos</p> <ul style="list-style-type: none"> <li>- Noted that A. de Vos will be her last meeting 17 March.</li> <li>- End of 2026 is M. Hogarth, A. Mayne</li> <li>- End of 2027 is F. de Garis, N. Marino, M. Nieuwenhuyze, V. Clauws, P. Hughes</li> <li>- Presented the Acknowledgement of Country video featuring some of Coinda Students</li> </ul>	
<b>Meeting close/adjournment/next meeting</b>		
	<p>Meeting closed 5pm.</p> <p>Next meeting 17 March 2026</p> <p>ANNUAL GENERAL MEETING 17 March 2026</p>	

Signed (Chair)

Date: