



2 September 2025 Minutes of meeting

ATTENDEES: Anne Fletcher, Vanessa Potter, Fiona De Garis, Nola Marino, Veronica Clauws (via Teams), Morag Nieuwenhuyze (via teams), Mel Brady, S. Manning

1	Opening and welcome. Due to A.de Vos not present, M. Brady asked if board was happy for her to chair.	Noted: N. Marino Seconded: F. De Garis
2	Apologies- Maya Hogarth, Patrick Hughes, Alison Mayne, Anissa de Vos	
3	Confirmation of agenda. The Council confirmed the Agenda.	Noted: F. De Garis Seconded: N. Marino
4	Disclosure of Interest - The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda	
5	Correspondence in. Small Scale Election Commitment – will discuss at point 11	
6	M. Brady presented to the Council the minutes of the 10 June 2025 meeting for approval. The Council endorsed the minutes of the previous meeting as complete and accurate. F. De Garis signed in the absence of A. de Vos	Noted: V. Potter Seconded: M. Nieuwenhuyze
7	Actions arising from the previous meeting. Mobile phone policy will be discussed at point 14, Criminal history checks will be discussed at point 12, 3D printers will be discussed at point 17	
8	Student performance data – S. Manning presented NAPLAN data via powerpoint.	
9	Analysis data – Handwriting. A. Fletcher presented information in relation to NAPLAN and hand writing.	
10	Surveys – parent night. A. Fletcher said that the community survey will be available at the parent night this Thursday as a QR code with paper copies available.	
11	Small Scale Election Commitment – Federally approved change to permanent shade structure. Funding has been given to the school at \$50000. M. Brady to send approval email to P&C for their records.	Noted: N. Marino Seconded: F. De Garis
12	Review Board structure – M. Nieuwenhuyze has completed the CHC with F. De Garis submitting hers. We currently have 4 parent members with 3 on the structure. A. de Vos has said that this will be her last year on the board. May need new staff board member.	
13	Financial Report – presented <ul style="list-style-type: none"> • One-line budget statement • Minimum expenditure requirement report 	Noted: V. Potter Seconded: F. De Garis
14	School updates – A. Fletcher explained the Parent Liaison Officer position, A. McEldowney as Inclusion and Behaviour Support Coordinator, Change to Mobile policy, Photographing and videoing assemblies. N. Marino suggested to contact the community police to ask for assistance in presenting this information about child safety at assembly or celebration night. M. Brady to call	Noted: F. De Garis Seconded: M. Nieuwenhuyze
15	Workforce planning – Our projected numbers for 2025 is at the same as this year 287. However we have significant high numbers for kindy enrolment by this time of year compared to the last four years. A. Fletcher discussed some of the challenges we will face with staffing and class structure.	
16	Board and community – discussions about opportunities to promote the school via a few different options by board members.	
17	P&C – 3D printer with students for gifts for stalls – M. Brady says she was still gathering information on pricing.	

	Father's day stall going well so far, sports carnival volunteers are slowly growing	
18	<p>Other Business – ESAT – school review. A. Fletcher presented the last ESAT review and domain overview. Requesting a representative.</p> <ul style="list-style-type: none"> - Third Party permissions – digital form will be sent home to parents for permissions - Pilot Kindy Full time – there is expressions of interest for 2027, probably not going to happen at Coinda then. - BREC F. De Garis discussed how there are further talks with the ministers in the pipeline regarding Arts and Schools involvement and support required. - 	.
Meeting close/adjournment/next meeting		
	Meeting closed 4.45pm	

Signed (Chair)

Date: