



Coinda Primary School Board Minutes of meeting 10 June 2025

ATTENDEES: Bec Bailey, Anissa de Vos, Maya Hogarth, Veronica Clauws, Patrick Hughes, Fiona De Garis, M. Brady

1	Opening and welcome. Welcome new member P. Hughes	
2	Apologies- M. Nieuwenhuyze, A. Mayne, A. Fletcher, N. Marino	
3	Confirmation of agenda. The Council confirmed the Agenda.	Noted: P. Hughes Seconded: M. Hogarth
4	Disclosure of Interest - The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda	
5	Correspondence in	Letter from Department of Education stating the School Review is scheduled for term 4 2025.
6	M. Brady presented to the Council the minutes of the 11 March 2025 meeting for approval. The Council endorsed the minutes of the previous meeting as complete and accurate.	Noted: A. de Vos Seconded: F. De Garis
7	Actions arising from the previous meeting. School closes for parent interviews has been approved to be on Friday 1 Aug and Monday 4 Aug for half days. The junior primary for the first day and senior primary for the second day. Parents will be able to book phone interviews with the teachers through Compass.	
8	Mobile Phone policy – finalised and presented to the board. Question was asked if there is any follow-up data on usage/distraction.	Noted: F. De Garis Seconded: V. Clauws B. Bailey to look into any data associated.
9	Fixed Budget – M Brady Brady presented the fixed budget to be noted by board	Noted: P. Hughes Seconded: M. Hogarth
10	Noted 2025 school budget and funding agreement	Noted: A. de Vos Seconded: V. Clauws
11	The Silent Cost – Secondary Trauma in Educators. Presentation by B. Bailey	
12	Review Board Structure – M. Brady explained the Department of Education would like us to use the CAB register for the board. Has been challenging to navigate, continuing to add data. A. de Vos membership is coming to the end of it's cycle. She offered up the Chair position to someone else. Members were happy for her to continue being Chair. This will be voted at the next meeting.	Asked board members to complete the volunteer criminal history check which will be resent via email. Please email M. Brady when it comes back completed.
13	Facilities, Maintenance and Utilities – The new offices are finished and being used as the School Psychologist and SLP Coordinator spaces. Both playgrounds have been installed – ECE slide and senior ninja course. Changed rubbish removal from City of Bunbury to EzyBins. Nearly half of the cost, being monitored. Continued follow up in the janarium area.	
14	P&C – V. Clauws has sent an email to ask for the OSHClub yearly \$1000 donation- to put in an invoice. Membership numbers are at 8 with all positions filled Next fundraising efforts are focused on the Ninja playground extension Asked whether there is an option to use the 3D Printers with students to make gifts for Father's day Stalls/etc.	M. Brady to follow on use of 3D printers.
15	Other Business – Letter to local member and Mayor of Bunbury regarding rising costs for parents to attend interm swimming lessons	.A. de Vos to draft letters and send via email to board members.
	Meeting close/adjournment/next meeting	

	Meeting closed 5pm Next meeting Tuesday 2 September 2025 Term 3 week 7	
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Signed (Chair)

Date: