

Minutes of meeting 2/2023 March 21 2023

ATTENDEES: Anne Fletcher, Shelley Burgess, Maya Hogarth, Chris Milford (Via teams), Fiona de Garis, Jonnie Cobby, Anissa de Vos, Alison Mayne, Mel Brady

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome.	de Vos welcome and open the meeting at 3.30pm. A.Fletcher welcomed newest member A.Mayne
1.2	Apologies: Rebecca Bailey, Nola Marino	
1.3	Confirmation of agenda. The Council confirmed the Agenda.	Confirmed – M.Hogarth Seconded – A.Fletcher
2.0	Disclosure of interest	
2.1		The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda
3.0	Minutes of previous meeting	
3.1	M.Brady presented to the Council the minutes of the 7/2022 meeting for approval.	The Council endorsed the minutes of the previous meeting as complete and accurate. Endorsed – M.Hogarth Seconded – A.Fletcher
3.2	Actions arising from the previous meeting	Calendar of schedule changes – self-assessment survey. This was collected at the end of this meeting. M.Brady to follow up with S.Scott and collate information for the next meeting. This will now be done at the end of Term 4 and talk about it Term 1. Cyber Safety Solutions – Susan Mclean hasn't returned with information yet. Anne will put together a draft policy from the existing social media and mobile phone policies.
4.0		
4.1	Board Processes & Structure	Senior Teacher areas – Anne to ask senior teachers to present on operational information when they have been allocated additional roles in line with their senior teacher position.
4.2	Student Performance Data	Annual Report – noted suggestions given by board members to update. M. Brady to update and give A. de Vos a copy to endorse. Endorsed: A. de Vos

		Seconded: F. De Garis
4.3	Policy Review, Updates and Endorsements	BMIS and 100 club – S.Burgess and A.Fletcher will be refining these policies to better reflect the process that is needed. Will present at next meeting. Discussion was had why there isn't a last year of school camp anymore. Various factors contributing to this – price, availability, location, behaviour.
4.4	Finance	M.Brady explained that the school is to undergo a compliance desktop Review Term 2. This is to obtain reasonable assurance that a school;s financial and administrative systems comply with our policies and legal obligations M.Brady explained that the School Budget doesn't get handed down until Tuesday 28 th March. Discussion was had that a change to the Board Processes and structure to allow budget endorsement be in the first meeting in term 2 to reflect the hand down date. M.Brady explained the ongoing utilities expenditure has had a significant increase due to inflation and supply charges.
4.5	Community Update	Community Partnerships – A. de Vos to offer SRG a community board member position after some interest in helping in their community. SRG has donated pink vests for staff to wear on duty. P&C – A.de Vos gave an update from last P&C meeting. High turn out for annual general meeting with new members taking committee positions.
4.6	School Board Training and plan	Review in 2024 – follow-up training next year to coincide with IPS review.
4.7	Reports and Operational Matters	Business and Regional Plan – postpone to next meeting
4.8	Other Business	No other business declared
9.0	Next meeting	Tuesday May 9 2023
10.0	Meeting close/adjournment/next meeting	
	The meeting was closed	5pm

 Signed (Chair)

 Date