



Minutes of meeting

ATTENDEES: Anne Fletcher, Maya Hogarth, Fiona De Garis, Alison Mayne, Jonnie Cobby

Minutes: Mel Brady

1	Opening and welcome. Meeting started 3.30pm.	
2	Apologies: C. Milford, A.deVos, N.Marino	
3	Confirmation of agenda. The Council confirmed the Agenda.	Confirmed: M.Hogarth Seconded: A.Mayne
4	Disclosure of Interest - The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda	
5	Correspondence in	No Correspondence in
6	M.Hogarth presented to the Council the minutes of the 28 November 2023 meeting for approval. The Council endorsed the minutes of the previous meeting as complete and accurate.	Endorsed: F.DeGaris Seconded: M.Hogarth
7	Actions arising from the previous meeting. The Council noted that there were no actions arising from the previous meeting.	
8	Code of Conduct – reviewed and discussed, reiterated ‘expected to represent the school community’. Add Board profile to website, connect library and pinboard outside Artroom.	M.Brady to put on website: Code of Conduct, mission and values, statement of expectations, minutes, agendas
9	Statement of expectation – signed in 2021, expectation lasts until 2024. New one will be released Term 2 2024	M.Brady to add to website
10	Board Processes and Structure – renomination – M.Hogarth, F.DeGaris, will ask C.Milford. Discussed changing meetings to minimum 4 per year. Facebook is not recommended use of communication from Ed Department. Criminal Screening renewal required for F.DeGaris, C.Milford, J.Cobby, N.Marino. Create board member profiles.	Renomination forms filled Endorsed Meeting change M.Hogarth Seconded: F.DeGaris M.Brady to add terms of reference and board profiles to Website M.Brady to email board members criminal screening link and board member profile questions.
11	School Plan – review strategic direction.	V.Potter presented powerpoint matrix PBS
12	Financial Report – Census Friday 16 Feb, release of 2024 school budgets 26 March	Board members given helpcards for reports that will be given out out future meetings.
13	Workforce planning – A.Fletcher explains this years class structures and staff changes.	
14	Board Reflection –	summary of previous year’s activity to be put together by M.Brady and A.deVos for annual report.
15	Board and the community – brief discussion about how the board would be well structured if we could have at least one more community member	
16	P&C – Next P&C meeting Feb 20	
17	Other Business – No other business	.
	Next meeting Tuesday May 7 2024	
	Meeting closed 5pm	

Signed (Chair)

Date: