



*Minutes of meeting 1 August 2023 in Conference Room*

**ATTENDEES:** Anissa de Vos, Maya Hogarth, Chris Milford, Shelley Burgess, Bec Bailey, Mel Brady

<b>1.0</b>	<b>Welcome and apologies</b>	<b>ACTIONS</b>
1.1	Opening and welcome.	Meeting started 3.30pm
1.2	Apologies: Alison Mayne, Nola Marino, Jonnie Cobby, Fiona De Garis	
1.3	Confirmation of agenda. The Council confirmed the Agenda.	Confirmed: R.Bailey Seconded: M.Hogarth
<b>2.0</b>	<b>Disclosure of interest</b>	
2.1	The Council noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda	
<b>3.0</b>	<b>Minutes of previous meeting</b>	
3.1	M.Brady presented to the Council the minutes of the 9 May 2023 meeting for approval.  The Council endorsed the minutes of the previous meeting as complete and accurate.	Endorsed: S Burgess Seconded: R. Bailey
3.2	Actions arising from the previous meeting <ul style="list-style-type: none"> <li>• Cyber Safety Policy – Copy of final draft presented and endorsed.</li> <li>• School Board online register – M Brady explained that this is a work in progress and she will inform members as they are required of any information</li> </ul>	Endorsed: M.Hogarth Seconded: A.deVos M.Brady to send via email the assembly blurb that will be read out by a student informing them of photo sensitivity. M Brady to continue to work on this register.



<b>4.0</b>	<b>Board Processes &amp; Structure</b>	
4.1	Nomination process – Discussion about simplifying this process. Board would like to increase the parent and community membership	A.de Vos to put connect notice out to invite parents and community members to join the board.
<b>5.0</b>	<b>Community Update</b>	
5.1	P&C – disco coming up and there seems to be quite a few offers of volunteers. <ul style="list-style-type: none"> <li>- Changing banks as the current bank is not offering services that they require. Changing to Bendigo Bank</li> <li>- Getting organised for the carnival to provide canteen services</li> </ul>	
<b>6.0</b>	<b>Other Business</b>	
6.1	Connection between board and community – discussion had about how to bring more members of community to the board	S.Burgess to ask some community people that she thinks might be interested- Tom Busher (BY football club), Blake (South BY football club), another lady who had showed some interest in the school.
6.2	Planning next survey – parent role in Education. Hoping to have the parent survey ready in time for the parent night. Includ in parent discussion on survey for vision, belief, motto changes. Maybe logo change. Linking to local high school.	Will email parent survey to board members when ready
6.3	Reports online this semester – very successful. Saved time, paper, no problems. Only printed 6 for families.	
6.4	.Recruitment Pools – Teacher, EA and SN EA pools now open.	
6.5	NAPLAN – first lot of data has come through. Staff now going that, then will be sent home to parents via mail when arrive	
6.6	OHS – Wendy MacLean has renominated and has been accepted. She is heading to the conference in August in Perth.	
<b>7.0</b>	<b>Business arise</b>	
7.1	Consent to go – we have signed up to this digital platform for parent permission for excursions, updating student information, etc. Should be up and running by term 4	
7.2	Vanessa Potter won the Deputy Principal role for semester 2 2023	
7.3	Future Leaders – nominations in and being evalulated, 4 applications in	



7.4	Workload Advisory Committee – this working group has endorsed the morning musing meetings twice a week. Also helping to advise about Senior Teacher Roles	
<b>8.0</b>	<b>Next meeting</b>	
	5 September 2023 at 3.30pm in the conference room	
<b>9.0</b>	<b>Meeting close</b>	
	The meeting was closed at 4.25pm	

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Signed (Chair)

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Date:

For further information: <http://www.publicsector.wa.gov.au/boardsandcommittees/Pages/Default.aspx>